

S.H.A.S.C.N.A.

PO Box 79029 Pittsburgh, PA., 15216

July 2016

Secretaries Report/Area Service Committee Minutes, Held at Lutheran Church of the Redeemer.

The Twelve Concepts and the Twelve Traditions were read.

Executive Committee Report

Welcome any new committee members

Roll call of trusted servants

Acceptance of last month's minutes. Minutes were accepted.

<i>Position</i>	<i>Attendance</i>
Chair	Present
Vice Chair	<u>Vacant</u>
Secretary	Present
Vice Secretary	<u>Vacant</u>
Treasurer	Present
Vice Treasurer	<u>Vacant</u>
H&I Chair	Absent
RCM	Present
RCM Alternate	<u>Vacant</u>
Spiritual Retreat Chair	Present
A.B.R. Rep	<u>Vacant</u>
Convention Liaison	<u>Vacant</u>
P.R CHAIR	Present

Group Name	Attendance	Group Name	Attendance	Group Name	Attendance	Group Name	Attendance
Beginners Group	Absent	Better Change	Present (\$75)	By the Book	Present (\$100)	Do It Now	Absent
Dormont Group	Present (\$50)	Experience The Change	Absent	Feels Like Family	+Absent	Food For Thought	Absent
Freedom From The blvd.	Present (\$100)	Freedom To Change	Present	Fri. Night Lights	Absent	Getting better Everyday	Present

Gimme Shelter	Absent	Gimme More Shelter	Present	Give Yourself A Chance	Absent	Greentree Group	Absent
High Noon	Present (\$20)	Jefferson Group	Present (\$79)	Just Recovery	Absent	Keep it Simple	Absent
Ladies First	Present	Lie is Dead	Absent	Life After Death	Present	Miracles Happen	Present
Mondays Mens Group	Absent	Monday Noon	Present	Morning Glory	Absent	Mount Lebanon Group	Present
Password is Recovery	Absent	Pioneer Group	Present	Recovery on the Mount	Absent	Recovery Sunday	Absent
Restored to Sanity	Absent	Sanctuary	Absent	Sat. Morning Cartoon Alt.	Absent	See the Light	Absent
Thursday Noon	Present	Tuesday Noon with Vigilance	Present	Uncommon Meeting	Absent	Under One Roof	Present
Upper St. Clair	Absent	USC Rec, Center Group	Absent	We Are Miracles	Absent	Winners Never Quit	Present (\$25)
Carnegie Group of NA	Present (\$15)	Friday Night Lit	Absent				

There were 17 voting GSR's.

The following positions are still open at the area level:

Convention Liaison- 2 years

ABR- 2 years

Anyone interested must have a working knowledge of the 12/12 the willingness to serve and, a South Hills Area home group, and a home group nomination. They should bring the nomination with them to the next area service meeting on August 7th 2016

Trusted Servant Reports:

H&I: Verbal accepted.

RCM Report: Verbal & written accepted

PR: Verbal & written accepted

Spiritual Retreat: Verbal & written accepted

Treasure Report: Written & verbal accepted.

Abr Report: none

Convention Liaison Report: None

Sharing Session:**Old Business:****New Business:**

Motion 1: Michelle P. for vice-chair of the Tri-State Regional Spiritual Retreat 35.

Intent: To serve the fellowship of Narcotics Anonymous

PASSED

Motion 2: Pat B. for Merchandise chair of the Tri- State Regional Spiritual Retreat 35.

Intent: To fill vacant position

PASSED

Motion 3: Ben R. for vice treasurer for Tri-State Regional Spiritual Retreat 35.

Intent: To fill vacant position

PASSED

Motion 4: To create Vice Secretary position in H&I.

A. Qualifications:

- a. Minimum of 6 months continuous abstinence
- b. Willingness and desire to serve
- c. Willingness to give the time and resources necessary

B. Duties:

- a. Works closely with secretary to fully understand the position
- b. Performs duties in the absence of the secretary

Intent: To create a vice position that does not exist

Motion 5: To change clean time requirement for H&I secretary for 2 years to 1 year.

Intent: To update policy in order to create a vice secretary position.

Motion 6: That the BOD office manager's policy state in the "duties" section of the office manager's BOD policy that the office manager must review the electronic copies of the bank deposit slips verifying the previous Saturday and Sunday's sales made in the TSRSO Regional office, and "Z" register print outs also verifying the previous Saturday and Sunday sales made in the TSRSO Regional office, no later than the start of business the following Saturday and that both be attached to the daily sales report.

Intent: To protect fellowship funds

Motion 7: That the BOD treasurer's policy state in the "duties" section of Treasurer's BOD policy that the treasurer must deposit monies collected from sales made at TSRSO office each Saturday and Sunday into the bank by close of business the following Wednesday. Upon receipt of the deposit slip from the bank verifying deposit, the treasurer shall at that time create an electronic copy of that deposit as well as the "z" register print out to send to the Office Manager or other authorized BOD officer as a second point of accountability.

Intent: To protect fellowship funds

Regional Positions:

Open Positions - Chair, vice – chair, secretary, Public Relations Chair, Literature Chair, Additional needs Chair, P&A Chair, RDA and BOD at large positions, Web Vice – chair, Treasurer, Out Reach Chair

*****The next ASC is scheduled for August 7th 2016*****

H&I Subcommittee meets @ 1:30PM

South Hills Spiritual Retreat Committee Meet the 4th Wednesday of each month at 6:30 pm at Gimme More Shelter.

PR Subcommittee Meet the first Sunday of each month at 4:00 after Area Service.

Yours in Service,

Danni M.